



BIWTC

Bangladesh Inland Water Transport Corporation
(Inland Shipping Organization)

Fairly house, 24 Kazi Nazrul Islam Avenue, Shahbag, Dhaka-1000.

Website: www.biwtc.gov.bd



Office Order No.PD-72/2023

Mr. Snigdha Rani Biswas, Assistant General Manager (Accounts), Code No. 10804, Bangladesh Inland Water Transport Corporation, Dhaka has been sanctioned 12(Twelve) days earned external Bangladesh leave to visit India with vide letter No.18.00.0000.020.08.001.11-48, Dated: 13-04-2023 of Ministry of Shipping. The leave would be started from 30-04-2023 to 11-05-2023 or actual date of Journey. This leave is sanctioned under the following terms and conditions:

Terms and Conditions:

1. He will draw his pay and allowances in local currency. No part of it will be allowed to receive in foreign currency.
2. All expenses of The visit will be borne by himself.
3. He will not be allowed to stay abroad beyond the period permitted.
4. As per rule 34 of BSR (Part-1) Appendix VIII the leave will commence within 35 days.

This order is issued with the approval of the competent authority.

S/A

(Mansura Ahmed)

Chief Personnel Manager
BIWTC

Phone: 9634589

E-mail: cpmbiwtc@yahoo.com

Dated: 26.04.2023

Ref No. 18.12.000.03.04.907.2011-*968*

Copy has been sent for Information & necessary action:

1. Secretary, Ministry of Shipping, Bangladesh Secretariat, Dhaka.
2. High Commissioner of India, Gulshan, Dhaka-1212.
3. Director, Hazrat Shahjalal (R:) International Airport, Dhaka.
4. Controller, Foreign Currency Controlling Department, Bangladesh Bank, Dhaka.
5. Director (Admin/Finance), BIWTC, Dhaka.
6. GM (Accounts), BIWTC, Dhaka.
- ✓ 7. System Analyst, BIWTC, Dhaka. (With request to publishing in website)
8. Mr. Snigdha Rani Biswas, Assistant General Manager (Accounts), Code No. 10804, Bangladesh Inland Water Transport Corporation, Dhaka.
9. Personal Secretary to the Chairman, BIWTC, Dhaka for Chairman's kind information.
10. Customs Authority, Hazrat Shahjalal (R:) International Airport, Dhaka/Benapoll, Jessore.
11. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka/Benapoll, Jessore.
12. Personal file.
13. Office Copy.

26.04.2023
Chief Personnel Manager
BIWTC