



BIWTC

**Bangladesh Inland Water Transport Corporation**  
(Inland Shipping Organization)

Fairlee house, 24 Kazi Nazrul Islam Avenue, Shahbag, Dhaka-1000.

Website: www.biwtc.gov.bd



**Office Order No.PD-57/2023**

Mr. Khandoker Muhammad Tanveer Hossain, Assistant General Manager, Code No. 10796, Bangladesh Inland Water Transport Corporation has been sanctioned to visit Saudi Arabia to perform Umrah Hajj vide letter No.18.00.0000.020.08.001.11-11, Dated: 15.01.2023 of Ministry of Shipping. The leave would be started from 11-04-2023 to 25-04-2023 or 15 days from the actual date of journey. This leave is sanctioned under the following terms and conditions:

**Terms and Conditions:**

- He will draw his pay and allowances in local currency. No part of it will be allowed to receive in foreign currency.
- All expenses of the visit will be borne by himself.
- He will not be allowed to stay abroad beyond the period permitted.

This order is issued with the approval of the competent authority.

  
(Mansura Ahmed)  
Chief Personnel Manager  
BIWTC  
Phone: 9634589  
E-mail: cpmbiwtc@yahoo.com

Ref No. 18.12.000.03.04.919.2011-~~753~~

Dated: 18.04.2023

**Copy forwarded for kind information & necessary action (not in order of seniority):**

- Secretary, Ministry of Shipping, Bangladesh Secretariat, Dhaka.
- High Commissioner of The Royal Embassy of Saudi Arabia, Dhaka.
- Director, Hazrat Shahjalal (R:) International Airport, Dhaka.
- Controller, Foreign Currency Controlling Department, Bangladesh Bank, Dhaka.
- Director (Admin/Commerce), BIWTC, Dhaka.
- GM (Accounts/Commerce), BIWTC, Dhaka.
- DGM (Commerce), PS Unit, BIWTC, Dhaka Ghat.
- System Analyst, BIWTC, Dhaka. (With request to publishing in website)
- Mr. Khandoker Muhammad Tanveer Hossain, Assistant General Manager, Code No. 10796, Bangladesh Inland Water Transport Corporation, Dhaka Ghat.
- AGM (Accounts), PS Unit, BIWTC, Dhaka Ghat.
- Personal Secretary to the Chairman, BIWTC, Dhaka for Chairman's kind information.
- Customs Authority, Hazrat Shahjalal (R:) International Airport, Dhaka.
- Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka.
- Personal file.
- Office Copy.

  
26-08-026  
Chief Personnel Manager  
BIWTC