



BIWTC
Bangladesh Inland Water Transport Corporation
Ministry of Shipping
24 Kazi Nazrul Islam Avenue, Shahbag, Dhaka-1000.
Website: www.biwtc.gov.bd

Office Order No. PD-167/2023

Habiba Begum, Upper Division Assistant, Code No. 22471, Bangladesh Inland Water Transport Corporation (BIWTC), Dhaka to visit Canada from 20.11.2023 to 19.12.2023 or 30(Thirty) days from the date of actual Journey under the following terms and conditions:

Terms & Conditions:

1. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency.
2. All related expenses of the travel will be borne by herself.
3. She will not be allowed to over stay.

This order is issued with the approval of the competent authority.

Sd.

(Mansura Ahmed)
Chief Personnel Manager
BIWTC
Phone: 9634589
E-mail: cpmbiwtc@yahoo.com

Ref No. 18.12.000.03.02.1516.90-1385

Dated: 01.08.2023

Copy forwarded for kind information and necessary action to (not according to seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. High Commissioner of Canada. Diplomatic Zone, United Nations Rd, Dhaka-1212.
3. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Dhaka.
5. Director (Commerce), BIWTC, Dhaka.
6. General Manager, Foreign Currency Control Division, Bangladesh Bank, Head Office, Dhaka.
7. General Manager (Accounts/Commerce), BIWTC, Dhaka.
8. PS to Honorable State Ministry of Shipping, Bangladesh Secretariat, Dhaka.
9. PS to Secretary, Ministry of Shipping, Bangladesh Secretariat, Dhaka.
- ✓ 10. System Analyst, BIWTC, Dhaka. (With request to publishing in website)
11. Habiba Begum, Upper Division Assistant, Code No. 21471, Bangladesh Inland Water Transport Corporation (BIWTC), Dhaka.
12. Co-ordination Officer, Chairman Cell, BIWTC, Dhaka.
13. Personal file.


02.08.2023
Chief Personnel Manager
BIWTC